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**Working Smarter not Harder –
Keeping your OSH E Information
centre alive**

Presented by

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- Web sites www.sheilapantry.com www.oshupdate.com www.fireinf.com
- www.oshworld.com www.shebuyersguide.com

www.sheilapantry.com/cis



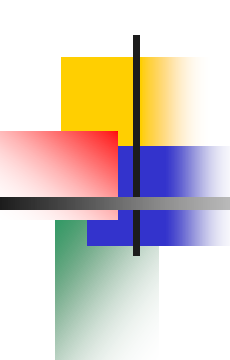
Working Smarter not Harder – First, Questions to you!

- What does information mean to you?
- ... and to your customers?
- Do you just google?
- Do you know where to find quality information?
- Too little information? Too much information?
- Know your customers. Doi you know what your customers really want when they ask for help?
- Keep one step ahead - hard task!




Working Smarter not Harder an overview of the situation

- Information Hazard warnings ..
- Note the authoritative and validated sources including web sites when searching for information – all that is available via the Internet **is not always quality data or up-to-date**
- Do NOT waste time and re-invent guidance – check to what is available and valid and can be adapted locally
- Know that there are many sources – DO NOT depend on one source!
- Build a reliable network: a challenging role for CIS FUTURE?



Working Smarter not Harder – Information Hazard warnings

- Information Hazard warnings – what is happenings around us in our OSH information world....
- Very sadly, some good and reliable OSH information services/libraries have been closed down in very recent times e.g.
- Sweden, Canada, Ireland, Italy, Romania to name but a few
- Other information services/libraries have been decimated in budgets and staff and in some cases not now available to the public e.g. some Health and Safety Executive centres, UK Fire Service College, CIS HQ have less and less staff these days!



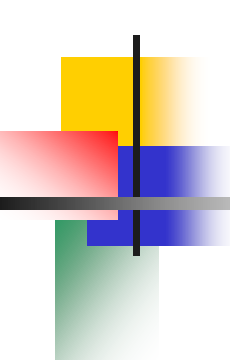
Working Smarter not Harder – Information Hazard warnings!

- OSH databases coverage in a number of cases not as good as previously – due to cuts in budgets for acquisition of journals and documents etc and also number of staff to index these sources
- e.g. Suddenly some journals will no longer be covered, or a number of records being added are no longer as high as before – implications for subject coverage – so what are we missing
- Examples no longer maintained e.g. RILOSH /Canada or have reduces in the amount annually updated e.g. HSELINE and CISDOC
- Fortunately some databases have been rescued ... more later



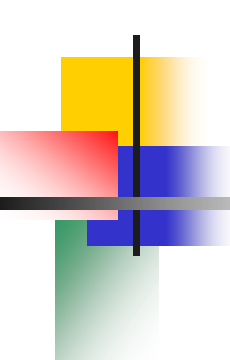
Working Smarter not Harder – Information Hazard warnings

- So the OSH information seeker – the information manager, the practitioner, the inspector, the trainer, the safety representative need to keep up with the emerging trends...
- Using the technologies cost-effectively and efficiently
 - don't waste time and obtain useless information
- Ensuring that professional knowledge is up-to-date



Working Smarter not Harder – Information Hazard warnings

- Watch out for websites that are no longer adequately maintained – note dates of the information held – e.g. Be careful about Wikipedia type of sources – who is writing this information?
- Some OSH web sites do not hold ALL the publications of the organisations because they have to make money through the sales of publications either printed or online, Many journals give access to title and abstract but you have to pay for the article
- Beware of the quality of some of the social networking groups regarding information sources



Working Smarter not Harder – Keeping your professional knowledge up-to-date

- Others depend on you! Can they really rely on you?
- Others such as OSH managers, supervisors, inspectors, research workers, nurses and doctors, safety representatives need to keep with emerging trends and be sure that they are using the latest and best quality information
- Use the technologies cost effectively and efficiently - so Do NOT waste time and obtain useless information
- Ensure that your professional knowledge is up-to-date
- **ANOTHER ROLE FOR THE CIS NETWORK?**



Working Smarter not Harder – Know the Information Sources

- Legislation – full text accessible - UK, EU and internationally
- Codes of Practice
- Research results
- Journals - full text, content pages, e-journals and newsletters, e-books, ordering all on online and from organisations such as the British Library
- Multimedia – DVDs, e-learning packages etc
- Guidance and advice
- Encyclopaedias, Handbooks, books, reports, pamphlets, datasheets



Working Smarter not Harder – Know the Information Sources

- Standards Specification
- Translations
- Bibliographic databases and linking technologies to full text
- Chemical databases, MSDS available
- Professional bodies and others such as aggregators providing Value Added Services
- Conferences, training courses, webinars etc
- The Internet – web sites, blogs, email, e-publishing, perhaps social networking, Twitter Do Take care



Working Smarter not Harder – Know the Information Sources

- There is **NO ONE STOP FOR OSHE , Fire, Chemical and Environment information ..** But some services are getting there
- Check to see if the information is validated and authoritative
- Is the author known?
- Is the organisation known? Check to see if the information up-to-date and dated – e.g. legislation



Working Smarter not Harder – Know the Information Sources

Some very useful sources to explore:

- Biomed www.biomedcentral.com
- Cochrane Library www.thecochranelibrary.com
- Google scholar <http://scholar.google.com>
- ICSC International Chemical and Safety Cards
www.ilo.org/safework/info/databases/lang--en/WCMS_113134
- Scirus www.scirus.com
- Toxnet <http://toxnet.nlm.nih.gov>
- US National Library of Medicine www.nlm.nih.gov



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Use the technologies to get OSHFE information use

OSH UPDATE from Sheila Pantry Associates Ltd

- **Want to keep up-to-date in worldwide occupational health, safety, hygiene, road safety, water safety, environment trends and the latest information?**
- **Do budget constraints not allow you to buy all the journals, newsletters and documents that contain the latest information?**
- **Can't afford the time to search for the latest information, legislation and standards? No staff to search for this information?**
- **And no time yourself to spend hours searching for information?**



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use the technologies to get OSHFE information

OSH UPDATE

- **OSH UPDATE is expanding - continuing to make agreements with other well-known information producers around the world and these databases will also be included. As well as the latest information, many reference sources go back 80 or more years and so a valuable tool for researchers.**
- **OSH UPDATE aggregation of databases contains thousands of relevant references with abstracts or keywords and will keep you and your colleagues alerted to hot topics such as the health risks of nanotechnology, corporate killing and corporate social responsibility, bio-terrorism, management of road risks, preparedness and business continuity, risk assessment.**



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use the technologies to get OSHFE information

OSH UPDATE

Then this very affordable, very successful Internet based service OSH UPDATE, from Sheila Pantry Associates Ltd is the answer for you. Powered by Head Software International's Headfast/Discovery Internet publishing software, OSH UPDATE containing over 815,000 references is now available and is regularly updated as new information is published.

OSH UPDATE records have links to the full text where possible - this is all done for you!

You will find databases from worldwide authoritative sources included e.g.:



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OSH UPDATE

- ***British Standards Institution - references***
- ***CCOHS - Canadian Centre for Occupational Health and Safety - full text documents***
- ***CISDOC - The Health and Safety Information Centre of The International Labour Office - increasingly full text***
- ***EU Legislation - Full text***
- ***UK Legislation - Full text of all Acts and Statutory Instruments etc relevant to health, safety, environment, chemical etc***
- ***European Agency for Safety and Health at Work Publications - Full text***



OSHFCE information will be included in:

- *HSELINE UK Health and Safety Executive Information Services - some Full text*
- *ILO Conventions, Protocols and Recommendations International Labour Office - Full text*
- *International Full Text Collection - Full text documents from a wide variety of organisations*
- *International bibliographic data - containing references to documents and journal articles etc not covered in other databases*



OSHFCE information will be included in:

- *Irish Full Text Collection - Full text documents from the Health and Safety Authority HSA, other Irish government departments and selected Irish organisations*
- *Irish Legislation Full Text - Full text of Irish Acts and SIs relevant to safety, health and welfare*
- *IRSST Full text - Canada IRSST Institute database of health and safety research reports*
- *NSAI Bibliographic - References to all Irish Standards published by the National Standards Authority of Ireland (NSAI)*
- *NSAI Full Text - Full text of Irish Standards on Health and Safety published by the National Standards Authority of Ireland (NSAI)*



OSHFCE information will be included in:

- ***NIOSHTIC US National Institute for Occupational Safety and Health - majority references***
- ***NIOSHTIC-2 - US National Institute for Occupational Safety and Health - majority full text***
- ***RILOSH - Ryerson International Labour Occupational Safety and Health - references***
- ***RoSPA - UK Royal Society for the Prevention of Accidents Information Services - UK references - some full text starting to be added***



So what is happening in the e-OSHFE world... Access...

Other Services from Sheila Pantry Associates Ltd

- www.fireinf.com –
built on same software as OSH UPDATE
covers world wide information
over 535,000 records including full text
- www.shebuyersguide.com
– organisations can enter free of charge
their services and products
- CIS newsletter started in 1989 – online from 2002 see
- www.sheilapantry.com/cis note also lots of reports
and papers



So what is happening in the e-OSHFE world

Internet

■ **www.oshworld.com**

Keeping people up-to-date with the latest information on Health, Safety, Hygiene, Fire, Chemicals, Environment, MSDS etc etc Remember to add the CIS logo on your site!

- OSH WORLD is continuously updated
Editorial, Focus, News, Diary of events, Links under country name your centre is most likely to be there and subject to 100s of validated and authoritative sites
- Free of charge



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Conclusion

Business to Business – getting information to those wishing to secure safe and healthy workplaces through:

- ***Through Promotion – websites, newsletters etc***
- ***Direct to customers is best via the Internet and telephone***
- ***Cross sell other products***
- ***Keep customers in touch with any developments***
- ***Ask them what they need***
- ***Be in front with the customers' requirements e.g. IP logons etc***



Working Smarter not Harder

Conclusion

Hope you have enjoyed this whistle stop tour of information sourceshelping you to

- **Work Smarter not Harder and**
- **Keep your professional knowledge up-to-date**
- **Understand the information needs of users**
- **Ensure that your CIS Information centre survives and thrives..**
Learn lessons from others
- **Thank you for listening**