



***Wednesday 13 September 2006, Geneva  
Hand-on Workshop “ New OSHE Services -  
Working Smarter not Harder”***

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***OSH UPDATE***

***Presented by***

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# **13 September 2006 09.30 at the ILO TRAINING CENTRE PAVILLION, Geneva**

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11.15 – 12.30 OSH UPDATE – introducing this new service, by Sheila Pantry

- what it is

- authoritative and reliable sources, where the data comes from

- what it does

- information strategies – searching – simple, detailed and command

- creating new services from it

e.g. newsletters, selective subject updates for individuals or groups, bibliographies,

- making it all work in a cost effective way

- contacting the OSHE information providers & network as backup and suppliers of information.

▪ Practical sessions – demo and the delegates explore

▪ **12.30 – 13.30 Lunch**

**NB Please return promptly for the afternoon sessions** 2



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- **What it is**
- a collection of currently 10 – (soon to be 11 with NIOSHTICs) authoritative and reliable databases  
CISDOC; ILO CONVENTIONS AND RECOMMENDATIONS; HSELINE, NIOSHTIC2; RILOSH; EUROPEAN AGENCY FOR SAFETY HEALTH AT WORK; ROSPA; STANDARDS, UK LEGISLATION; EU LEGISLATION
- hot topics such as the health risks of nanotechnology, corporate killing and corporate social responsibility, bioterrorism, management of road risks, preparedness and business continuity
- wherever possible the references link to the full text
- each database complements others
- regular updates – monthly and soon with more frequent updating
- currently 544,000 records plus another 240,000 coming = c 800,000 records



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- **What it does**
- if you *cannot afford to subscribe to the world's collection journals, newsletters* etc you will find that these are covered in OSH UPDATE -
  - click onto Index and look at the journal index
- If you want to keep up with the *latest publications* on a particular *subject topic* search the updates of each database or collectively search on a topic – e.g. asbestos
- If you want to keep up with the latest publications from e.g. NIOSH check out the NIOSHTICS2 database
- If you want to research back in time for a particular subject topic and do not want standards or legislation, then look at the current databases and tick those that you do NOT want e.g tick all except the Standards or Legislation databases
- Links to FULL TEXT wherever possible



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## **Information strategies**

To search the OSH UPDATE database, select from the following search options:

- **Simple Search** - simple to use, search all fields
- **Advanced Search** - more powerful, search by field and use combinations.
- **Command Search** - maximum flexibility and search options
- **Consider your information search strategy before you go online – do you know:**
  - any author(s)
  - organisation(s)
  - journal sources
  - descriptor(s) / keyword(s)
  - date(s) etc
  - also ask your enquirer if they have a known source – you could search e.g known author on the subject
  - also ask the user if they want to be kept up to date on the topic and for how long
  - if they do you will need to keep the search strategy (OSH UPDATE has a facility to do this)



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## **Presenting the results of your search to your users**

- **consider how the results should look**
  - professional, perhaps in date order (latest first)
  - or author order
  - if there are links to *full text documents* ensure that these are in your results – your user will find it very useful to link onto the actual document  
OSH UPDATE is strong on links to full text
- **have a feedback form with the results**
  - you will want to know if the search was successful and met the user's needs
  - if not offer to do the work again
  - ask if there are any other comments – always useful to hear!
  - also note that you might be re-running this search at each update so ask if there are any extra terms etc that need to be included in the search strategy



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**Creating new services from OSH UPDATE**

- **Who for?**
  - **Internal customers; industry sectors; specific groups**
  - **keep a constant lookout for “new customers”**
  
- **How to disseminate the services**
  - **on your web sites**
  - **sent by email to “subscribers”**
  - **sent to associations, groups etc – could be in print format – costly!!!**
  - **at exhibitions/ seminars/conferences**
  - **offer Editors a regular column of “New Information”**



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**Creating new services from OSH UPDATE**

- **Examples of new services**
  - selective subject updates for individuals or groups
  - bibliographies on topical subjects e.g. safe use of nanotechnology
  - newsletters
  - on topics e.g for construction inspectors/industry
  - general new information - could be used with items from CIS Newsletter and include Diary of Events and new web sites to explore
  - CIS Newsletter is kept up on the web site [www.sheilapantry.com/cis](http://www.sheilapantry.com/cis)



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## **Making it all work in a cost effective way**

- **Constantly updated – so you don't have google your way around the world and waste time deciding what is relevant and up-to-date!**
- **Information from authoritative sources that are reliable and themselves working on the latest OSH subjects**
- **Links made to full text documents – thousands of links already – increasing constantly**
- **This collection of information is at the lowest cost to enable as many people to have access to it. Consortia subscriptions available.**
- **Growing constantly**
- **Easy to use**



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**Contacting the OSHE information providers & network as backup and suppliers of information.**

- **If there are NO links to documents and you do not have access to the documents/journals in your country – then ask the Information providers to assist – their contact details at the front of their database**
- **Quick demo**
- **Your Practical session**

**12.30 – 13.30 Lunch**

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